

Graduate School of
International Studies
Nagoya University of Foreign Studies

Master of Arts in TESOL

(Teaching English to Speakers of Other Languages)

Program for Native and Non-Native Speaking

Teachers of English

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Program for Native and Non-Native Speaking Teachers of English

I How to Apply

1. Number of Students Admitted

In total 20 students will be admitted to MA programs (including this MA program), GSIS, NUFS.

2. Application Requirements

Applicants must meet ONE of the following requirements or will meet ONE of the following requirements by the end of March, 2026

1. Graduation from an accredited Japanese university according to Article 83 of the School Education Law
2. A Bachelor's Degree according to Article 104(4) of the School Education Law
3. Completion of at least 16 years of formal education in a home country
4. Completion of at least 16 years of formal education in Japan through correspondence education managed by a foreign school or other recognized educational institution
5. Graduation from a university in Japan that is a recognized university belonging to the system of higher education of a foreign country and is approved by the Japanese Minister of Education, Culture, Sports, Science and Technology (This applies only those who have completed at least 16 years of formal education)
6. Graduation from a postsecondary course of a specialized training college recognized by the Japanese Minister of Education, Culture, Sports, Science and Technology (This is limited to applicants who have attended for at least 4 years, and to those who have fulfilled requirements as approved by the Japanese Minister of Education, Culture, Sports, Science and Technology)
7. Approval by the Japanese Minister of Education, Culture, Sports, Science and Technology
8. Completion, with good grades, of at least 15 years of formal education in a foreign country or completion, with good grades, of at least 15 years of formal education in Japan through correspondence education managed by a foreign school or other recognized educational institution and approved by GSIS, NUFS
9. Graduation, with good grades, from a university in Japan that is a recognized university belonging to the system of higher education of a foreign country and is approved by the Japanese Minister of Education, Culture, Sports, Science and Technology (This applies only those who have completed at least 15 years of formal education) and approved by GSIS, NUFS
10. Current status as a registered student at another graduate school according to Article 102(2) of the School Education Law and considered by GSIS, NUFS to have the academic ability necessary to successfully pursue the MA program at

GSIS

11. Recognition by GSIS, NUFS – based on individual screening of qualifications – as having academic abilities equivalent to those of a university graduate, and of an age not less than 22

Applicants must meet ALL of the following requirements.

1. As of April 1, 2026, have more than one year's experience as a professional English teacher including AETs prior to admission to the TESOL program and be in charge of English classes at a school while enrolled in the program. (Private lessons are not accepted in fulfillment of this requirement.)
2. Sufficient English ability to follow lectures in English
3. For non-Japanese citizens: resident status (any type) under Emigration and Immigration Management and Refugee Recognition Law
***Acquiring a student visa will not be possible through enrollment into the TESOL Program.**

3. Prior Screening of Qualifications / Individual Screening of Qualifications

Applicants who apply under requirement 8 or 9 must send the following by mail to the GSIS Administrative Office by December 1, 2025.

1. Application form [Form F]
2. Curriculum Vitae-Resume [Form D]
3. Certificate of Graduation (birth year and date must be written)
4. An official transcript from your previous university
5. Certificate of employment

Applicants who apply under requirement 11 must send the following by mail to the GSIS Administrative Office by December 1, 2025.

1. Application form [Form F]
2. Statement of study purpose [Form G]
3. Curriculum Vitae-Resume [Form D]
4. Certificate of Graduation (birth year and date must be written)
5. An official transcript from your previous university
6. Certificate of employment

Admission decisions are made on the basis of evaluation of all the required documents submitted. The results will be sent by mail after December 18, 2025.

4. Application Documents

1. Application form [Form A]
2. Examinee's Registration Form, Photograph Card, Seat Card and Receipt Form [Form B]
3. Certificate of Graduation: issued by your university (copy of diploma for those who have graduated from a foreign university)
4. Certificate of Graduation: issued by your graduate school (only for those who

- finished graduate school) (copy of diploma for those who have graduated from a foreign graduate school)
5. An official transcript from each of your undergraduate and graduate schools
 6. Research Plan [Form C-1, C-2]
 7. Essay in English: Explain why you are applying for this MA in TESOL Program in about 800 words in English on a sheet of A4 sized paper, typed.
 8. Curriculum Vitae [Form D]
Specify the date and scores of TOEFL or TOEIC, grade of STEP, classification of English teacher's license.
 9. Certificate of employment: Submitting this form means the head of your organization consents to your application.
 10. Certificate of English teacher (copy / only for those who have acquired certification)
 11. 【Non-Japanese only】
(a) For applicants living in Japan, one of the following: copies of both sides of Residence Card or Residence Certificate
(b) For applicants applying from outside Japan, a copy of your passport (with your name, nationality, passport number, photo and birth date)
 12. 【Non-Japanese only】 Statement of source of funds: Indicate the source and amount of funding for studying at GSIS and for living in Japan. [Form E]
 13. 【Non-Japanese only】 Documentation certifying your funding. You must provide one of the following documents: certificate of income and withholding tax (copy), final income tax return (copy), certificate of annual income (original) or certificate of bank balances (original).
* The document you submit must have been issued within the past three months. Attach a Japanese translation of the document in foreign languages other than English.
* Application documents 3, 4, 5, 8 and 9 above are not required for applicants who are approved to apply under requirements 8 and 9 (Prior Screening of Qualifications) or requirement 11 (Individual Screening of Qualifications).
* Application documents 3, 4, 5 and 10 above are not required for applicants who were non-degree students before entering GSIS.

If you downloaded application forms on our website, please refer to page 7 and 8.

5. Application Fee

The application fee is 35,000 yen. Using the designated form, transfers must be made by Telegraphic Transfers.(not available Japan Post Bank) Please don't use the ATM. The handling fee is borne by NUFS only when you use MUFG Bank. The fee is non-refundable.

* Applicants from overseas are to confirm with the Administrative Office beforehand how much and how to transfer fees. (Contact information is on the last page.)

If you downloaded application forms on our website, please refer to page 7.

6. Schedule

1. Application Period (Only by mail): January 5-13, 2026
2. Interview Date: February 14, 2026
3. Announcement of the interview result: February 20, 2026 by mail to all applicants
4. Deadline for payment of Entrance Fee: March 6, 2026
5. Deadline for payment of tuition and expenses: March 6, 2026
6. Deadline for request of refund: by 5:00p.m. March 31, 2026

7. Admissions Decision

The Admissions decision is based on an evaluation of all the required documents and the interview in English.

8. Interview venue

Nagoya University of Foreign Studies Nisshin Campus
(57, Takenoyama, Iwasaki-cho, Nisshin-shi, Aichi)

9. Fees

- (1) Entrance fee of 100,000 yen

Graduates of NUFS (including NUFS research students) are exempted from this fee.

- (2) Semester fees: 376,250yen

| | |
|---------------------------|------------|
| Tuition (per semester) *1 | 326,250yen |
|---------------------------|------------|

| | |
|-------------|-----------|
| Expenses *2 | 50,000yen |
|-------------|-----------|

*1 The tuition of this course is reduced by 25% compared to the regular tuition by granting a scholarship.

*2 The expenses of this course are reduced by 50% compared to the regular expenses by granting a scholarship.

- (3) How to transfer fees

Using the designated form, money transfers must be made through a bank (not through the post office) by the deadline.

* Certificates of money transfers must be sent to the Administrative Office of the Graduate School by March 6, 2026.

10. Refund

Semester fees are refundable for those who decline entrance and apply for a refund before the deadline.

II Interview Information

1. Schedule

| | |
|--------------|----------------------------|
| 9:00-9:45 | Anteroom is open |
| 9:45-10:00 | Schedule is announced |
| 10:00 | Interviewing starts |

NUFS is open at 9:00. Applicants must be in the anteroom by 9:45. From 9:45, their attendance and photo will be checked. Arriving after 10:30 will result in disqualification.

If you forget to bring your Application Card, go to the GSIS office. No smoking is allowed at NUFFS. Turn off your cell phone in the anteroom and during your interview.

2. Access to NUFFS

On the interview day, you can take a NUFFS school bus from Kamiyashiro Station or Akaike Station for free. Please show your Examinee's Registration Card to the driver. The time schedule is:

From Kamiyashiro Station

8:00, 15, 30, 45

9:00, 20

From Akaike Station

8:15, 25, 45

9:05, 20

You can also take the NUFFS school bus from NUFFS back to Kamiyashiro or Akaike.

3. Map of NUFFS

For details, please check the guide map sent with your Examinee's Registration Card.

III Tuition

1. Tuition

This is the expected amount for students enrolling in April 2026. Successful applicants will be contacted at a later date regarding tuition fees for 2026.

| | | | | | YEN |
|--|------------|------------|--|------------|----------------|
| | First year | | Second year | | Total |
| | Semester 1 | Semester 2 | Semester 1 | Semester 2 | |
| Entrance Fee* ¹ | 100,000 | | | | 100,000 |
| Tuition* ² | 326,250 | 326,250 | 326,250 | 326,250 | 1,305,000 |
| Expenses* ³ | 50,000 | 50,000 | 50,000 | 50,000 | 200,000 |
| Total | 476,250 | 376,250 | 376,250 | 376,250 | 1,605,000 |
| | 852,500 | | 752,500 | | |
| For non-degree students in the previous year* ⁴ | | | The amount you have paid as non-degree students is deducted. (Ex: for 10 credit acquirers: △180,000) | | e.g. △ 180,000 |
| | 852,500 | | e.g. 572,500 | | e.g. 1,425,000 |

*1 Graduates of NUFS (including NUFS research students) are exempted the entrance fee.

*2 The tuition of this course is reduced by 25% compared to the regular tuition.

*3 The expenses of this course are reduced by 50% compared to the regular expenses.
➤ Scholarships (25% of regular tuition ¥108,750 + 50% of regular expenses ¥50,000) are offered to all students four times during this MA program.

*4 If you were a non-degree student before entering GSIS, the amount of money you paid in that period is deducted from the tuition of the second year.
(Credits you earned as a non-degree student will be transferred to this program.)

2. How to pay

After admission, subsequent fees will be withdrawn from your account at MUFG Bank or Japan Post Bank in Japan. Please open an account if you don't have one. Withdrawal days are September 16, 2026, April 1, 2027 and September 16, 2027.

Application Instructions

Notes for using the downloaded prescribed forms

1. Transfer of the application fee

If you download and use the application forms from our website, make the transfer using the bank transfer form provided by the bank, an automatic teller machine (ATM), or Internet banking etc.. In this case, please note the following three points

(1) The name of the remitter must be that of the applicant. When you transfer, please enter “ニユウシイ” before the payee's name.

(2) If a bank transfer fee is required, the applicant must pay it himself/herself.

Note : To ensure that the full amount of the application fee is transferred to our university, the transfer fee must be paid by the applicant himself/herself.

If the amount is insufficient, the application will not be accepted.

(3) A receipt of the bank transfer must be sent with the application documents (make a photocopy of the receipt and keep it with you).

< Payee >

Name of Financial Institution: MUFG Bank, LTD. Otsumachi Branch 203
〔三菱 UFJ 銀行 大津町支店 (店番 203)〕

Account No.: Ordinary Deposit (203-) 3916702
〔普通〕

Account Name : Nakanishi Educational Foundation
Nagoya University of Foreign Studies
〔学校法人中西学園 名古屋外国語大学〕

- No cash or money orders will be accepted.
- The application fee is not refundable for any reason (i.e., if the applicant declines to take the entrance examination).
- Please refer to the application guideline for each entrance examination for details such as the amount of the application fee.

2. Mailing of application documents

If you download and use the application forms from our website, you cannot obtain the special application envelopes; therefore, you must mail the application forms in the following manner. (Application documents will not be accepted if brought to the GSIS, NUFS.

Send the application documents for each entrance examination (see the application guidelines) in a commercially available envelope “kakugata 2 “(240mm x 332mm) to the Graduate School Office of Nagoya University of Foreign Studies by “Express Mail,

Registered Mail”. Please print out the “Address Label (for application)” available on our official website, fill in the necessary information (name, address, and the course to which you are applying with a circle), and affix it to the front of the envelope. If you cannot print the Address Label, write the information on the Address Label by hand on the front of the envelope.

<Sending address>

Nagoya University of Foreign Studies, Graduate School Office,
57 Takenoyama, Iwasaki-cho,
Nisshin-shi,
Aichi
470-0197, Japan

Please keep the receipt received from the post office when you send the application documents until you receive the Examinee’s Registration Card

An applicant's name, mailing address and other personal information given by the applicant on this form will be used only for the purposes of grading and registration during the entrance examination selection process, announcement of examination results, registration procedure and educational affairs after admission. Personal information will be used appropriately and will not be used for any other purposes.

Please send all documents and correspondence to:

Administrative Office of the Graduate School
Nagoya University of Foreign Studies Nisshin Campus
57 Takenoyama, Iwasaki-cho, Nisshin-shi, Aichi
470-0197 Japan
Tel: 0561-74-1111
E-mail: injimu_gg@nufs.ac.jp